

DRAFT MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 16 March 2026 in the MEMORIAL HALL

- 3745. Attending.** Cllr's Antony Obertelli, Andy Burrow, Jonathan Kidd, David Atkinson, Karen Kyle. Cllr Connor, Cllr Hartley. Clerk, Louise Ash. City Councillor Paul Newton, County Councillor Russell Walsh
- 3746. Apologies** City councillor Keith Budden
- 3747. Minutes.** The minutes of Monday 16 February 2026 were accepted as correct
- 3748. Public Participation** None attended. Verbal report from Cllr Hartley regarding a National Day of Action on Saturday 18 April for nature, parks and green spaces.

Members of the public are encouraged to join in with action planned for the village by our Greenbelt Action Group. See their Facebook page for details.

This national action day is supported by The CPRE, the Countryside Protection charity along with the Community Planning Alliance, National Federation of Parks and Green Spaces, Badger Trust, Bat Conservation Trust and CIEEM (Chartered Institute of Ecology and Environmental Management. You can sign up at <https://www.cprelondon.org.uk/news/join-the-national-day-of-action/>

- 3749. Reports** Cllr Newton and Councillor Walsh attended. Discussion was around village improvements needed from County Council teams, the lack of progress around these, especially blocked drains. Cllr Walsh is following up and hopes to make progress when an inspection of the problems takes place.
- 3750. Declaration of Interests.** There were no pecuniary interests to declare. Cllr Burrow advised that he will abstain from comment on a planning application on Hatlex Lane

3751. New Items to consider for March 2026

- a) **Correspondence** distributed to councillors.
- **Noted;** Email – Regarding closure of gates at the Rec – two emails were distributed to the councillors; Cllrs confirmed that - Work to restore a gate on Manor Road will be underway as soon as weather allows; safety of all remains the priority; residents are advised to use the other two entrances until work is completed.
 - **Noted;** Email - Football field at the Rec, update on the request to use the turf pitch; after an inspection it is not currently a safe standard for use by Halton Jr team. Cllrs are disappointed, they had hoped to see teams using the pitch, but fully understand the condition of the pitch.
 - **Noted;** Email – regarding the costs of maintenance in the Cemetery, the nature of the work undertaken; why a review of cemetery charges are required; suggesting to council that the Bowling Club and Tennis Club rental charges should be reviewed. Cllrs have given DC Gardens extra hours and tasks to perform at the Cemetery and beyond; Cemetery fees should reasonably cover the costs of the service provided and have been reviewed on that basis; Rental agreements are in place with local clubs that allow for five yearly reviews, the last was in 2025.
- b) **Noted;** *Memorial Hall matter*; A request for £5,400 towards insulation costs was left in abeyance. Cllr Obertelli to organise a meeting with the Chair of the Memorial Hall committee.
- c) **Resolved -** *Memorial Hall matter*; Councillors resolved they will buy a new defibrillator, plus cabinet and pay for fitting of the new defibrillator.

- d) **Resolved; Cemetery Matters.** A new price list for services at Slyne Cemetery was voted for, all there approved adoption of the new price list. **Resolved;** a Cemetery Rules Policy was proposed, all there voted to adopt the policy. **Noted;** In order to allow for reservation of plots for the burial of ashes there will be an ongoing plan to provide more spaces. This service is one of the most frequently requested and will need careful planning to ensure that the limited space available is used appropriately. A scheme to allow for up to 80 more spaces will be revisited ahead of being required to allow for uninterrupted service to clients.
- e) **Resolved; Memorial Bench Policy** review. Memorial benches can be placed within the parish with the Parish Councils permission. All benches will be need to be of an approved design and purchased from an approved supplier. They will need to be installed by an approved company. An administration charge of £50 will be payable to the council. Ownership of the bench will remain with the family who have purchased the bench. In a new addition to the policy the parish council will place a memorial bench in the cemetery when their funds allow. They can then allow residents to purchase a plaque which can be placed on the bench. This service will only be available once a bench has been fitted.
- f) **Deferred** to April . *Parish Council Logo Competition.* Cllrs will move the matter forward once they have agreed on the format they would prefer for the competition. A basic format has been distributed to councillors to help with the process.
- g) **Deferred** to April ; Teal Bay access lane to Cheyette Fitness; Cllrs await Mr Cheyette's response to their letter.
- h) **Resolved; Slyne with Hest Football Club** requested a donation towards the upkeep of their mowing apparatus, Cllrs agreed £200 donation.
- i) **Noted;** The clerks laptop and mobile phone have been checked in accordance with the councils IT policy and no issues were found. Cllrs noted their responsibilities around their devices and software licences.
- j) **Resolved** Long term planning; Cllr Kyle proposed that a long term plan is developed. The current plan will be considered completed when both the construction at the Rec and the improvements at the Cemetery have been completed. Cllrs agreed to work on a plan that spans 2027-2031. Members will meet informally to workshop ideas before any formal scheme is drawn up and consulted upon. It is hoped that any public consultation will begin at the September Coffee morning.

3752. Ongoing items – for updates not covered elsewhere in the agenda.

Noted; Woodland Management Cllr's Connor and Atkinson shared that they are waiting for the weather to improve before tackling a to do list.

Repairs at The Rec; work is expected to begin on Wednesday 18 March and will be weather dependant until completed. The work to be carried out is listed as follows; to

- a) move the gate to a new location.
- b) to create a new woodland path beyond the gate so that pedestrians from the Manor Road entrance can walk into the park safely.
- c) to dig out the dangerous path, to use the rubble as hardcore elsewhere.
- d) to use kerbstones to direct surface water away from the Rec and onto the road where it should drain away safely once the storm drains are replaced by Highways.
- e) to landscape the area where the dangerous path was, plant some trees and some shrubs to blend with the surrounding area.

Resolved; Zip Wire; work to turf the area will begin at the same time as path repairs.

Access matters; Teal Bay single track road; no update available for this meeting.

Pump Track; Cllr Kidd to share any available updates; none were available at this time.

Cemetery; see items 3751 d & e.

Signs; around the border of Slyne with Hest parish, County Cllr Walsh reported that the team at County were content with where the signs have been placed. Cllr Kidd to follow up.

Memorial Hall; See items 3751 b & c.

Bus Shelter; Maintenance, Cllr Obertelli will feed back his findings in due course.

Slyne Cemetery Health & Safety. Cllrs undertook a safety check of the memorials in Slyne Cemetery on Friday 6 March 2026. They force tested all headstones, looking for any that may have movement, known as a 'Topple Test'. Any memorials found to be loose were laid flat as per best practice.

A record of the testing has been made and next steps, that include contact with the relatives and to organise repairs, will begin as soon as practicable. A list of the memorials concerned is available from the clerk. Clerk@slynewithhest-pc.gov.uk

3753. Planning Applications discussed. RESOLVED Comments be noted online by the Clerk via the Lancaster City Planning portal or direct email any objections to be made were noted. No Objections were made;

26/00252/FUL	1 Hatlex Lane	Retrospective app re conservatory
26/00196/FUL	12 Rushley Mount	Dormer Front and Rear extension

Distributed ahead of the meeting was application;
26/00000/FUL 3 Rushley Mount Extension

Noted, those planning applications that have been notified as either approved or refused by Lancaster City Council since the last meeting.

26/00010/FUL	2 Sunningdale Ave	Extension and Dorma	Refused
25/01342/FUL	Turnpike Fold	Drains	Permitted

3754. Finance matters

It was noted that,

- I. Unity Trust Current Account £10,370.53 and Reserves 95 Day Account £50,000. Instant Access savings account £10,063.29
- II. To note full closure of the councils Nat West Bank accounts and final transfers of all funds to Unity Bank. Transfer of £4,010.24 from Nat West to Unity Bank.
- III. To note that the Pension Fund Committee reported the scheme has been reviewed and that the funding buffer has been reduced from 120% to 115%. The contribution rate in 2026-2027 will be £5100.
- IV. To receive any monthly or quarterly accounts reports

- V. To note any receipts since publishing the agenda
- VI. To approve the following payments and receipts, including any retrospective items
- VII. To Note any transfers listed between Bank Accounts.

Mar-26			
Regular Payments	£	Receipts	£
Bank Charges	£6.00	Bank Interest	£63.29
Printing	£9.99	MUGA bookings	£12.60
		Tony	
Mobile Phone	£6.25	Holmes(Davan)	£130.00
Salaries / Pensions	£1,930.69	Cemetery fee Ash	£130.00
Eon Next (MUGA)	£69.49	Funeral Fees	£795.00
Broadband	£44.45	Funeral Fees	£140.45
Easy Website	£36.96	Mrs Johns	£130.00
HMRC (Quarterly)	£0.00	Mrs Oldfield	£19.50
Rydal Comms	£75.84	Bank T/f	£3,909.37
DC Garden	£500.00	Refund (radiator)	£90.00
Envirocare	£955.82	Leach (ashes)	£70.00
Other payments		Bank T/f	£100.87
JMG Electrical	£201.98	MUGA bookings	£12.60
Water Plus	£263.55		
Tony Holmes (King)	£180.00		
Dog Fouling items	£24.49		
Cemetery items	£27.73		
Shaw & Son (Deeds)	£153.60		

3755. Open Spaces

Noted The play park, Muga and Rec were inspected by the clerk, 2/3 and 10/3/2026, no issues were noted.

Noted Recent litter picks have taken place and the council thanks all involved for their hard work and dedication.

Noted a Deferred matter of a memorial bench for the foreshore can now be resolved.

3756. Biodiversity and Climate Matters. Noted: Cllrs available for a recce of the PROW paths on 19 March Cllr Connor, Cllr Atkinson. To attend on 24 March Cllr Obertelli, Atkinson and Kyle.

3757. Parish Events The next PC event will be a Quiz night on 20 June

3758. Newsletter Cllr Obertelli will attend the meeting of the committee. Cllr Kyle is also a member of the committee.

3759. Items for future agenda. Accessible gates and paths for the Rec

3760. Date and time of the next meeting 20 April 2026 at the Memorial Hall was agreed as at **7:00pm.**

3761. Chairman declared the meeting closed at 9:10 pm

Louise Ash
Clerk to the Council
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